



Pamahalaang Bayan ng Taytay TANGGAPAN NG SANGGUNIAN BAYAN

EXCERPT FROM THE MINUTES OF THE 120TH REGULAR SESSION OF THE 9TH SANGGUNIANG BAYAN, TAYTAY, RIZAL HELD ON DECEMBER 22, 2015 AT THE SESSION HALL OF THE MUNICIPAL BUILDING, TAYTAY, RIZAL

PRESENT:

Hon. Carlito G. Gonzaga	- Vice Mayor/Presiding Officer
Hon. Jan Victor B. Cabitac	- Councilor
Hon. Archie L. Calderon	- "
Hon. Sharon DL. Macabebe	- "
Hon. Sophia Priscilla L. Cabral	- "
Hon. Kristofer Charls S. Esguerra	- "
Hon. Philip Jeison J. Cruz	- "
Hon. Joseph Z. Valera	- LnB President

ABSENT:

Hon. Michell B. Bermundo	- Councilor
Hon. Ceferino R. Resurreccion, Jr.	- "

Authored & Sponsored by: Coun. Kristofer Charls S. Esguerra
Co-Sponsored by: Vice Mayor Carlito G. Gonzaga
Coun. Jan Victor B. Cabitac
Coun. Sharon DL. Macabebe
Coun. Sophia Priscilla L. Cabral
Coun. Philip Jeison J. Cruz
LnB President Joseph Z. Valera

ORDINANCE NO. 34

AN ORDINANCE CREATING SEVERAL PLANTILLA POSITIONS FOR THE VARIOUS OFFICES IN THE MUNICIPAL GOVERNMENT OF TAYTAY, RIZAL

WHEREAS, the Sangguniang Bayan of Taytay finds the necessity to create several Plantilla positions for the various offices in the Municipality of Taytay, Rizal;

WHEREAS, the administration is in the process of Reorganization of the Personnel Structure of the municipality;

WHEREAS, the initial stage of the said positions are essential to improve the services under their respective offices:

SECTION 1. The creation of the following Plantilla Positions with the corresponding Salary Levels under the different offices in the municipality:

- a. **HUMAN RESOURCE AND MANAGEMENT OFFICE (HRMO)**
- **Administrative Assistant II** SG 8
 - **Administrative Aide II (Bookbinder)** SG 2

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- b. MUNICIPAL BUDGET OFFICE**
- Administrative Assistant I (Bookbinder III) SG7
- c. URBAN POOR AFFAIRS OFFICE**
- Municipal Government Assistant Dept. Head I SG 22
 - Draftsman II SG 8
 - Administrative Aide I SG 1
- d. PLANNING AND DEVELOPMENT OFFICE**
- Records Officer II SG 14
 - Zoning Inspector II SG 8
- e. TAYTAY MUNICIPAL TRICYCLE FRANCISING REGULATORY OFFICE**
- Administrative Officer II SG 11
 - Administrative Aide IV (Clerk II) SG 4
- f. TAYTAY MUNICIPAL DISASTER RISK REDUCTION & MGT. OFFICE**
- Local DRRM Officer SG 11
 - Administrative Aide VI (Clerk III) SG 6
 - Administrative Aide III (Driver 1) SG 3
- g. LEGAL OFFICE**
- Administrative Officer IV SG 15
 - Administrative Aide IV (Clerk II) SG 4
- h. PUBLIC EMPLOYMENT SERVICE OFFICE (PESO)**
- Labor and Employment Assistant SG 8
- i. PUBLIC INFORMATION OFFICE (PIO)**
- Information Office I SG 11
 - Administrative Aide IV (Clerk II) SG 4
- j. OFFICE OF THE MUNICIPAL CIVIL REGISTRAR**
- Registration Officer III SG 18
- k. JUNE V ZAPANTA EMERGENCY HOSPITAL (JVZEH)**
- Pharmacist I SG 10
 - Administrative Aide IV (Driver II) SG 4
 - Administrative Aide III (Driver I) SG 3
- l. MUNICIPAL HEALTH OFFICE (MHO)**
- (2) Medical Officer III SG 21
 - (2) Midwife III SG 13
 - Administrative Aide IV (Driver II) SG 4
- m. GENERAL SERVICES OFFICE (GSO)**
- Heavy Equipment Operator I SG 4
 - (3) Administrative Aide III (Driver I) SG 3
 - (2) Mechanic II SG 6
 - (4) Administrative Aide III (Utility Worker II) SG 3

NOW THEREFORE BE IT ORDAINED, AS IT IS HEREBY ENACTED, by the Sangguniang Bayan of Taytay, duly assembled in session to hereby create several Plantilla Positions for the various offices in the Municipal Government of Taytay, Rizal.

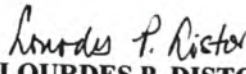
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ENACTED, this 22nd day of December 2015 at the Session Hall of the Sangguniang Bayan, Barangay San Juan, Taytay, Rizal.

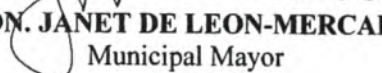
I HEREBY CERTIFY, to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Bayan of Taytay during 120th Regular Session held on the 22nd day of December 2015.


LOURDES P. DISTOR
Board Sec III – OIC

ATTESTED AND CERTIFIED TO BE DULY
ADOPTED BY HIS HONOR


HON. CARLITO G. GONZAGA
Vice Mayor/Presiding Officer

APPROVED BY HER HONOR
THE MUNICIPAL MAYOR


HON. JANET DE LEON-MERCADO
Municipal Mayor