



PAMAHALAANG BAYAN NG TAYTAY
TANGGAPAN NG SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 65th REGULAR SESSION OF THE 8th SANGGUNIANG BAYAN, TAYTAY, RIZAL, HELD ON MARCH 12, 2012 AT THE SESSION HALL OF THE MUNICIPAL BUILDING, TAYTAY, RIZAL

PRESENT:

Hon. Archie L. Calderon	- Councilor
Hon. Michell B. Bermundo	- “
Hon. Allan Martine S. de Leon	- “
Hon. Glenviano G. Valera	- “
Hon. Anastacio V. Alcantara	- “
Hon. Kristofer Charls S. Esguerra	- Coun.Temp/Presiding Officer
Hon. Ma. Jeca B. Villanueva	- SK President

ABSENT:

Hon. Janet DL. Mercado	- Vice Mayor/Presiding Officer
Hon. Jan Victor B. Cabitac	- Councilor
Hon. Carlito G. Gonzaga	- “
Hon. Joselito T. Calderon	- ABC President

Authored/Sponsored by: Coun. Michell B. Bermundo
Co-Sponsored by: TPO Coun. Kristofer Charls S. Esguerra
All SB Members Present

ORDINANCE NO. 3

**CREATING THE POSITION OF PROJECT EVALUATION OFFICER
UNDER THE MUNICIPAL SOCIAL WELFARE DEVELOPMENT
OFFICE, THIS MUNICIPALITY**

WHEREAS, the Sangguniang Bayan find it necessary to create the plantilla position of Project Evaluation Officer under the Municipal Social Welfare Development Office (MSWDO);

WHEREAS, the creation of the said position is essential in performing supervisory/technical functions relative to Self-Employment Assistance (SEA) Programs and provides professional expertise in the implementation of special projects in MSWDO;

NOW THEREFORE, BE IT ENACTED BY THE SANGGUNIANG BAYAN OF TAYTAY, RIZAL IN SESSION DULY ASSEMBLED:

SECTION 1. That, there is a need to create the plantilla position of Project Evaluation Officer with Salary Grade 18 (SG 18) under the Municipal Social Welfare Development Office;

SECTION 2. That, the duties and responsibilities of Project Evaluation Officer are as follows;

1. Prepares work program for the unit.
2. Develops livelihood support program in coordination with the staff bureaus.
3. Provides technical assistance and consultancy to program staff along livelihood and livelihood support programs including the design and conduct of training to project managers and implementors.
4. Monitor and evaluates livelihood projects including the design and development of monitoring and evaluation system and instruments.
5. Assists in the promotion, advocacy and social marketing of Department of Social Welfare Development (DSWD) livelihood programs in coordination with appropriate bureaus and offices.
6. Establishes, maintains and updates data bank.
7. Attends inter-agency meetings.
8. Coordinates with GOs/NGOs
9. Perform other related function as required.

SECTION 3. That, the Standards Qualification of Project Evaluation are as follows;

Education: Bachelor's Degree relevant to the job

Experience: 2years of relevant experience

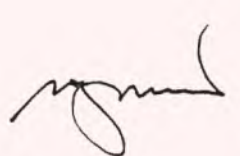
Training: 8hours of relevant training

Eligibility: Career Service (Professional)

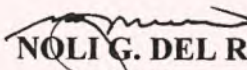
SECTION 4. That, the position shall be given an annual budget allocation within the municipality's yearly appropriation as to maintain its function and duties and as recommended through the Office of the Local Chief Executive.

SECTION 5. That, this ordinance shall take effect immediately upon approval, without prejudice to existing laws and doctrines, revisions and amendment to this ordinance.


ENACTED, this 12th day of March 2012, at the Session Hall of the Municipal Building, Taytay , Rizal.



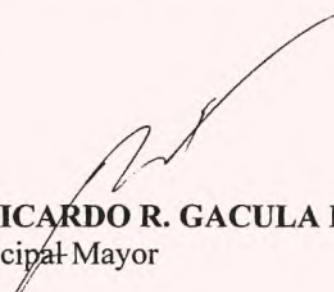
I HEREBY CERTIFY, to the correctness of the foregoing Ordinance which was duly enacted by the Sangguniang Bayan of Taytay during Regular Session held on the 12th day of March, 2012.


NOLI G. DEL ROSARIO
SB Secretary

ATTESTED AND CERTIFIED TO BE DULY
ENACTED BY HIS HONOR


HON. KRISTOFER CHARLS S. ESGUERRA
Coun. Temp/Presiding Officer

APPROVED BY HIS HONOR
THE MUNICIPAL MAYOR


HON. GEORGE RICARDO R. GACULA II
Municipal Mayor