



Republic of the Philippines  
Province of Rizal  
**MUNICIPALITY OF TAYTAY**  
**OFFICE OF THE MUNICIPAL MAYOR**

05 December 2022

**THE SANGGUNIANG BAYAN**  
Taytay, Rizal

Thru: **HON. SOPHIA PRISCILLA L. CABRAL**  
Vice Mayor and Presiding Officer

**ATTY. STANLEE D. CALMA**  
Secretary to the Sangguniang Bayan

Gentlemen and Mesdames:

Respectfully endorsed to your good Office, **CERTIFIED URGENT** the attached draft of the proposed Supplemental Budget Ordinance entitled:

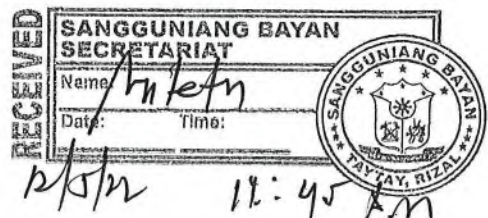
“APPROVING SUPPLEMENTAL BUDGET NO. 3 AN ORDINANCE APPROPRIATING THE AMOUNT OF FIFTEEN MILLION NINE HUNDRED SEVENTY-THREE THOUSAND SIX HUNDRED FIFTY-SIX PESOS AND 22/100 (PHP 15,973,656.22) FROM THE SAVINGS OF VARIOUS PERSONAL SERVICES AND EXPENDITURE ITEMS TO FUND VARIOUS PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES IN THE MUNICIPALITY”

For consideration of the August Body

Very truly yours,

  
**HON. ALLAN MARTINE S. DE LEON, MPA**  
Municipal Mayor

Enclosure: as stated



*Serbisong may ngiti!*

Don Hilario Cruz Ave., Club Manila East Compd. Brgy. San Juan, Taytay, Rizal



**DRAFT ORDINANCE NO. \_\_\_\_\_ S-2022**

**APPROVING SUPPLEMENTAL BUDGET NO. 3 AN ORDINANCE APPROPRIATING THE AMOUNT OF FIFTEEN MILLION NINE HUNDRED SEVENTY-THREE THOUSAND SIX HUNDRED FIFTY-SIX PESOS AND 22/100 (PHP 15,973,656.22) FROM THE SAVINGS OF VARIOUS PERSONAL SERVICES AND EXPENDITURE ITEMS TO FUND VARIOUS PRIORITY PROGRAMS, PROJECTS AND ACTIVITIES IN THE MUNICIPALITY**

**WHEREAS**, the Municipal Budget Office received a request from the Municipal Human Resource and Management Office for the payment of unpaid salaries of several personnel under job order contract and unpaid year-end bonus of employees who are separated from the service in the Municipality of Taytay;

**WHEREAS**, the Municipal Budget Office has identified various expenditures which could not be covered anymore by the current appropriation for these expenditures for the year 2022;

**WHEREAS**, the Local Finance Committee has identified savings from the Personal services and other expenditure items and ensure that expenditure is reasonable and will not, in anyway adversely affect the delivery of service to the public;

**WHEREAS**, in order for the Municipal Government to settle expenditures and not hamper the continuous delivery of services, there is a need for a Supplemental Budget and the immediate passage of this Ordinance that will re-appropriate the above- mentioned fund;

**NOW, THEREFORE**, the Sangguniang Bayan in session hereby decrees the approval of Supplemental Budget No. 2

**Section 1.** That the appropriation to wit:

**FROM**

**General Fund**

**Personal Services - Salaries and Wages- Regular employees**

Business Permit and Licensing Office	Php	350,000.00
Budget Office		400,000.00
Management Information Service Section		50,000.00
Planning and Development Office		500,000.00
Municipal Treasurer's Office		1,400,000.00
Office of Health Services		1,770,000.00
Municipal Social Welfare and Development Office		840,000.00
Municipal Agriculture Office		550,000.00
General Services Office		420,000.00
Public Employment Service Office		150,000.00
Assessor's Office		100,000.00
Accounting and Internal Audit Services		200,000.00
Sanggunian Bayan Secretariat Office		300,000.00
Economic Enterprise Development Management Office		290,000.00
Engineering Office		250,000.00
Hon. Jun V. Zapanta Emergency Hospital		205,279.10
Municipal Economic and Natural Resources Office		88,377.12

**Personal Services - Salaries and Wages- Casual employees**

Office of the Mayor- Casual	Php	2,400,000.00
-----------------------------	-----	--------------

**Total Sources of Fund** **Php 9,863,656.22**

TO

**General Fund**

**Personal Services  
Year-end Bonus**

Office of the Mayor	Php 1,869,207.30
Urban Poor Affairs Office	31,978.10
Sanggunian Bayan Secretariat Office	25,414.20
Office of the Vice Mayor	170,064.30
Office of the Sanggunian Bayan Members	184,972.90
Municipal Social Welfare and Development Office	50,741.40
Human Resource and Management Office	12,399.10
Budget Office	11,882.50
Sub- total	<u>Php 2,356,659.80</u>

**Representation and Transportation Allowance**

Human Resource and Management Office	Php 63,000.00
--------------------------------------	---------------

**Other Bonuses and Allowances**

Accounting and Internal Audit Services	Php 272,837.37
Municipal Agriculture Office	156,621.73
Assessor's Office	300,327.30
Business Permit and Licensing Office	126,192.95
Budget Office	142,517.90
Economic Enterprise Development Management Office	287,902.23
Engineering Office	247,827.45
General Services Office	413,945.35
Municipal Health Office	1,017,832.83
Hon. Jun V. Zapanta Emergency Hospital	205,279.10
Human Resource and Management Office	213,700.50
Local Civil Registry	229,145.80
Municipal Legal Office	76,812.97
Municipal Economic and Natural Resources Office	88,377.12
Management Information Service Section	21,918.00
Municipal Social Welfare and Development Office	379,360.22
Office of the Sanggunian Bayan Members	539,274.45
Office of the Vice Mayor	206,730.16
Public Employment Service Office	128,168.30
Public Information Office	64,245.35
Planning and Development Office	161,980.00
Sanggunian Bayan Secretariat Office	233,996.31
Treasurer's Office	393,915.60
Urban Poor Affairs Office	97,323.20
Office of the Mayor	1,437,764.23
Sub-total	<u>Php 7,443,996.42</u>

Total General Fund **Php 9,863,656.22**

FROM

**Office of the Mayor**

Maintenance and Other Operating Expenses	
Campaign Calendar	Php 600,000.00
Sports Promotion	500,000.00
Gawad Dangal ng Magulang	600,000.00

Total Source of Funds **Php 1,700,000.00**

TO

**Business Permit and Licensing Office**

Capital Outlay	
Information and Communication Equipment	<b><u>Php 1,700,000.00</u></b>

**FROM**

**Maintenance and Other Operating Expenses**

Treasurer's Office- Tax Campaign Program	Php	400,000.00
Agriculture Office- Food Production Program		400,000.00
Assessor's Office - Tax Mapping and Gen. Revision Program		250,000.00
Municipal Planning and Development Office- Continuing Research Program		200,000.00
Accounting and Internal Audit Services- Accounting Updates Program		600,000.00
Engineering Office - Building Revenue and Enhancement Program		200,000.00
Office of the Mayor		
Community Development Program		300,000.00
Fire Prevention Program		250,000.00
Aid to Taytay Municipal Band		710,000.00

**Php 3,310,000.00**

**TO**

**General Services Office**

Maintenance and Other Operating Services		
Operation Linis	Php	2,126,923.70
Cleanliness and Beautification Program		1,183,076.30

**Php 3,310,000.00**

**FROM**

**General Services Office**

Capital Outlay		
Information and Communication Equipment		<b>Php 1,100,000.00</b>

**TO**

**General Services Office**

Maintenance and Other Operating Services		
Fuel, oil and Lubricants Expenses		<b>Php 1,100,000.00</b>

**Section 2.** That the release of the said amount shall be subject to the usual and accounting rules and regulations.

**Section 3.** That the same rules and procedures with that of the FY 2022 Annual Budget shall apply in the implementation of this appropriation ordinance.

**Section 4.** That this Ordinance shall take effect immediately upon its approval.

**ENACTED** on this 5th day of December 2022, at the Sanggunian Bayan Session Hall, Municipality of Taytay, Province of Rizal.