



Republic of the Philippines  
Province of Rizal  
**MUNICIPALITY OF TAYTAY**  
**OFFICE OF THE MUNICIPAL MAYOR**

comm. # 2212-081

24 November 2022

**HON. SOPHIA PRISCILLA "PIA" LOPEZ CABRAL**  
*Municipal Vice Mayor*  
Sangguniang Bayan ng Taytay  
**Municipal Government of Taytay**

**RE: TRANSMITTAL OF DRAFT SANGGUNIANG BAYAN RESOLUTION – A RESOLUTION APPOINTING THE HEAD OF THE TAYTAY LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTIONS OFFICE, AND SUBMITTING TO THE HONORABLE MUNICIPAL MAYOR THE LIST OF THE PROPOSED STAFF FOR THE TAYTAY ECONOMIC INVESTMENT PROMOTIONS OFFICE, AND FOR OTHER PURPOSES**

Dear **Vice Mayor Pia Cabral**,

*Isang pagbati ng Serbisyong May Ngiti!*

Respectfully referring the Proposed Sangguniang Bayan Resolution entitled "**A RESOLUTION APPOINTING THE HEAD OF THE TAYTAY LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT PROMOTIONS OFFICE, AND SUBMITTING TO THE HONORABLE MUNICIPAL MAYOR THE LIST OF THE PROPOSED STAFF FOR THE TAYTAY ECONOMIC INVESTMENT PROMOTIONS OFFICE, AND FOR OTHER PURPOSES**" for consideration and approval of the Sangguniang Bayan through the Honorable Vice Mayor.

Thank you, and may we all continue to provide utmost public service to all Taytayeños!


Sincerely yours,

**By authority of the Municipal Mayor,**  
**ALLAN MARTINE S. DE LEON, MPA**

  
**ATTY. SOLIMAN ALLEN V. BAUTISTA**  
*Municipal Administrator*

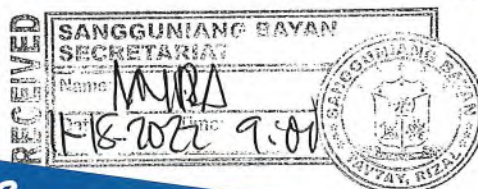
OFFICE OF VICE MAYOR  
SOPHIA "PIA" CABRAL

**RECEIVED**

BY: 

DATE: 11-24-22

TIME: 2:48 pm



**TAYTAY INVESTMENTS BOARD**

**RESOLUTION NO. \_\_\_\_  
Series of 2022**

**A RESOLUTION APPOINTING THE HEAD OF THE TAYTAY  
LOCAL ECONOMIC DEVELOPMENT AND INVESTMENT  
PROMOTIONS OFFICE, AND SUBMITTING TO THE  
HONORABLE MUNICIPAL MAYOR THE LIST OF THE  
PROPOSED STAFF FOR THE TAYTAY ECONOMIC  
INVESTMENT PROMOTIONS OFFICE, AND FOR OTHER  
PURPOSES**

**WHEREAS**, Section 2 of Sangguniang Bayan (“SB”) Ordinance No. 579, Series of 2015, otherwise known as the *Taytay, Rizal Investments and Incentives Code of 2015*, provides that it is the policy of the Municipal Government to “*promote and encourage domestic and foreign investments with policies ensuring active and sustainable development and to provide an enabling environment*” for businesses within the Municipality;

**WHEREAS**, Section 16 of SB Ordinance No. 579, Series of 2015, provides that there should be a Taytay Economic and Investment Promotions Office (“TEIPO”) that must be created to lead investment promotion in the Municipality;

**WHEREAS**, Section 17-a of SB Ordinance No. 579, Series of 2015, provides that the Taytay Investment Board (“TIB”) “*shall appoint the head of the TEIPO who shall be the Taytay Economic and Investment Promotions Officer in accordance with DILG Memorandum Circular [sic] 2010-113*”;

**WHEREAS**, Section 17-b of SB Ordinance No. 579, Series of 2015, provides that the TEIPO shall be under the supervision

of the Office of the Municipal Mayor, and that the Municipal Mayor may appoint the staff necessary to operate the TEIPO, upon the study of the Municipal Human Resource Management Office;

**WHEREAS,** Department of the Interior and Local Government (“DILG”) Memorandum Circular No. 2020-167, issued last 09 December 2020, expanded the functions of a Local Economic and Investment Promotions Officer (“LEIPO”) and changed its name to a Local Economic Development and Investment Promotions Officer (“LEDIPO”);

**WHEREAS,** pursuant to the goal of the Municipal Government to provide utmost *Serbisyong May Ngiti* to all Taytayeños, local development and investment promotions is necessary to be streamlined and organized appropriately, thus needing the appointment of the Head of the Taytay LEDIPO and the recommendation of the necessary staff;

**NOW, THEREFORE,** after due deliberation and approval of majority of the members of the TIB, it is **HEREBY RESOLVED THAT:**

1. **ATTY. LORETO DELA PAZ** is appointed as the Local Economic Development and Investments Promotion Officer of the Municipal Government of Taytay, Province of Rizal.
2. The following persons are recommended to the Municipal Mayor to serve as the staff of the Taytay Local Economic Development and Investments Promotion Office, to wit:
  - a. **Cristina F. Gonzales;**
  - b. **Jannet S. Bautista;**
  - c. **Roderick Cabilin;**
  - d. **Atty. Loreto Dela Paz;** and
  - e. **Mari-Fe N. Dino.**
3. The Municipal Human Resource Management Office is hereby requested to ensure that, as submitted to the TIB, the documentations of the qualifications of the abovementioned persons are compliant with the standards

imposed under the Department of the Interior and Local Government Memorandum Circular No. 2020-167.

4. XXXX, as the Local Economic Development and Investments Promotion Officer, is hereby directed to issue, within sixty (60) calendar days from receipt of this Resolution, the operational guidelines of the Local Economic Development and Investments Promotion Office, pursuant to applicable laws and issuances.

A copy of this Resolution shall be submitted to the Office of the Municipal Mayor and the Sangguniang Bayan.

Issued this \_\_\_\_ 2022, at the Municipality of Taytay, Province of Rizal.